

Devices and digital resources have become of critical importance to schools in facilitating and supporting learning and teaching. St Joseph's Beenleigh has established significant digital resources to support these activities. This includes technology provided on school grounds and school owned technology that may be taken off the school grounds with permission from the school. St Joseph's Beenleigh has specific guidelines relating to the use of technology as outlined in our policies and processes.

This **Student Personal Technology** policy document has been developed to inform parents, carers and users of their responsibilities when bringing and/or using personal devices (i.e. mobile phone; wearable technology), consistent with Brisbane Catholic Education's requirements that resources are used in an ethical, legal and responsible manner. The requirements and rules set out below apply to all St Joseph's Beenleigh students who bring privately owned devices to school or school activities such as excursions/camps.

Please read this document carefully. Each student and his/her Parent/Legal Guardian must understand the requirements of acceptable use and the potential consequences of a breach of this document.

Responsibilities of Users

St Joseph's Beenleigh does not encourage students to bring personal devices / technology to school. The carrying of a phone by students is a parental decision, and responsibility for the device remains with the student and their parents / carers. Any breaches of this agreement will be responded to under the Student Behaviour Support Policy and other related Policies. This may result in formal sanctions, suspension and/or exclusion from school.

Students carrying personal technology (e.g., mobile phone, wearable tech) to school must adhere to the following:

- It is expected that students will not use personal technology when on school grounds or school sanctioned activities. Exceptions may include personal circumstances, when a student is required to check a message (i.e. travel home arrangements), which may be approved by a teacher for a very brief time (i.e. end of the school day).
- Phones are not to be sighted when on school grounds or school related activities and kept securely in school bags. Smart watches / wearable technology are to be on flight mode / disconnected from phones, and notifications on silent.
- Students are totally responsible for the safety and security of their phone and personal devices.
- In line with student and employee protection requirements, students are not to post, share or distribute any information or images pertaining to: Images of themselves in school uniform/s; on school grounds and/or whilst undertaking school activities (including sport) off-site or on school grounds; other students; school employees and contractors (including teachers, support staff, relief teachers, admin and facilities staff).
- In line with the Information Privacy Act 2009 and Privacy Act 1988, there is strictly no filming, photography, recording, or voice recording to be undertaken by students on a personal device within the school grounds or out of school grounds in school uniform.
- Students will follow directions given by school staff in relation to this policy.

